



## Environmental Management Group (EMG)

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Wednesday, 14 July 2004

Dear ,

As you may recall, at the last meeting of the Environmental Management Group on 20 April 2004 in New York, under the chairmanship of the Executive Director of UNEP, we had taken up the issue of the Intergovernmental Strategic Plan for Capacity Building and Technology Support (ISP) that is currently being developed under the aegis of a High level Working Group of the UNEP Governing Council. At that meeting, the EMG decided to continue its work on capacity building in the areas of biological diversity and chemicals management and to provide the results as an input into the ISP process. We also decided to establish a new issue management group, co-chaired by UNDP and UNEP, to provide a further broad perspective to the process with regards to the work of UN Agencies and Organisations. I am pleased to inform you that UNDP has nominated Mr. Alvaro Umaña for this purpose and UNEP has nominated Mr. Adnan Amin.

The first meeting of the High Level Working Group took place on 25<sup>th</sup> June 2004 in New York and yielded a rich debate with several specific suggestions by governments. We will send you the report of the meeting as soon as it becomes available. Please also note that all meeting and background documents for the ISP process can be found at <http://www.unep.org/IEG/Meetings.asp>.

One of the issues raised by several governments at the first meeting of the High Level Working Group was the need to have a better understanding of the mandates, roles and activities of UN organisations active in the field of technology support and capacity building for environment and sustainable development.

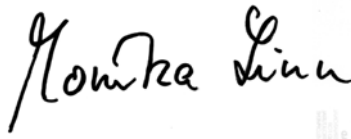
In this regard, the Issue Management Group could make a valuable contribution by providing an abridged inventory of UN activities in this area to the next meeting of the High Level Working Group. In order to compile such an inventory, we would appreciate receiving from you a concise 3 or 4 page contribution, or shorter, concerning the mandate, role and activities of your organisation in the field of technology support and capacity building for environment and sustainable development. If such information is already available for your organisation, you may choose to send us the relevant documentation or indicate where it can be found on the web. The EMG Secretariat would then consolidate all input for your consideration at the first meeting of the Issue Management Group.

As the second meeting of the High Level Working Group is scheduled to take place from 2 to 4 September 2004 in Nairobi, time is short to produce the requested contribution. We would therefore appreciate receiving your inputs by 6 August 2004 at the latest.

We will also be contacting you shortly to set a date for the first meeting of the IMG to be co-chaired by UNDP and UNEP.

We thank you in advance for your collaboration in this matter.

Sincerely yours,

A handwritten signature in black ink that reads "Monika Linn". The signature is written in a cursive style with a large initial 'M'.

Monika Linn  
Head, EMG Secretariat